



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, March 26, 2018, at 5:30 p.m. at the District office, 112 N. First St., La Puente, California.

Meeting Called to Order:

President Rojas called the meeting to order at 5:30 p.m.

Pledge of Allegiance:

President Rojas led the meeting in the Pledge of Allegiance.

Directors Present:

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director; David Hastings, Director and Henry Hernandez, Director.

Staff Present:

Greg Galindo, General Manager; Gina Herrera, Office Manager; Roy Frausto, Engineering and Compliance Manager and Roland Trinh, District Counsel.

Others Present:

No others present.

Public Comment:

None

Adoption of Agenda:

President Rojas asked for the approval of the Agenda.

Motion by President Rojas, seconded by Director Aguirre, that the Agenda be adopted as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Consent Calendar:

President Rojas asked for the approval of the Consent Calendar.

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on March 12, 2018.
- B. Approval of Attendance to the San Gabriel Valley Water Forum 2018 on September 18, 2018, at the Sheraton Fairplex Conference Center in Pomona, CA.
- C. Receive and File the Water Production Report for February 2018.

Motion by Vice President Escalera, seconded by President Rojas, to approve the consent calendar as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.
Nays: None.

Financial Reports:

A. Summary of Cash and Investments as of February 28, 2018.

- Mr. Galindo provided a brief summary of the balances in each account provided in the Summary of Cash and Investments.

Motion by Director Aguirre, seconded by President Rojas, to receive and file the Summary of Cash and Investments as of February 28, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Statement of the District's Revenues and Expenses as of February 28, 2018.

- Mrs. Herrera provided a summary of the statement of revenues and expenses for the District and explained the budget to date balances for various accounts.

Motion by President Rojas, seconded by Director Hernandez, to receive and file the Statement of the District's Revenues and Expenses as of February 28, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of February 28, 2018.

- Mrs. Herrera provided a summary of the statement of revenues and expenses for the City of Industry Waterworks and explained the budget to date balances for various accounts.

Motion by Vice President Escalera, seconded by President Rojas, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of February 28, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Action/Discussion Items:

A. Consideration of CEQA Notice of Exemption for the Banbridge Pump Station Retrofit Project.

- Mr. Frausto provided an overview of the staff report that was included in the agenda packet and the scope of the Banbridge Pump Station Retrofit Project.
- Mr. Frausto advised that the project falls under the Categorical Exemption, Section 15302 (c) Replacement or Reconstruction provided that the current pumps will be replaced with no expansion of capacity.
- Mr. Galindo provided some information on the need for the project and how water exchanges between the District and the City of Industry Waterworks System are accounted for through the various service zones of the District.
- Mr. Galindo also provided some additional information on the budget for the project and how staff is working to reduce the overall cost of the project.

After discussion on the need for the Project and the benefit of the project, it was motioned by President Rojas, seconded by Vice President Escalera, to approve the CEQA Notice of Exemption for the retrofit of the Banbridge Pump Station Project and direct staff to file the Notice with the County Recorder.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Consideration of Access and License Agreement between the District and Javier Lievanos and Socorro Lievanos for the Banbridge Pump Station Retrofit Project.

- Mr. Frausto provided an overview of the staff report that was included in the agenda packet to highlight the purpose of the agreement. He added that the total compensation of \$15,000 to the Lievanos would be used towards aesthetic improvements to their front yard provided that the District will not replace or improve the landscape after excavation and compaction of the work area in and adjacent to their front yard.
- Mr. Trinh added that the District has a prescriptive right to access the District's pump station and that the agreement will not infringe upon that right.

After discussion on the compensation value to Lievanos and the project's impacts, Motion by President Rojas, seconded by Vice President Escalera, to authorize the General Manager to execute the Access and License Agreement with Javier Lievanos and Socorro Lievanos.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

C. Consideration of Nominees for the Special District LAFCO Representative and LAFCO Alternate for the Term Expiring May 2018.

- Mr. Galindo provided some information on the candidates and the voting process.

Motion by President Rojas, seconded by Vice President Escalera, to cast the ballot for the LAFCO Special District Representative for Gerry Gladbach and the Alternate for Joseph Ruzicka.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

D. Consideration of Compensation Increase for the Board of Directors.

- Mr. Galindo summarized the memo on this item that was included in the agenda packet. He stated that annually the Board is to review Ordinance No. 2007-01. The ordinance increases the per diem compensation for the Board of Directors by 5% each year unless the Board takes action to forgo such increase. Currently the Board compensation is \$147.72, and with the 5% increase the compensation would be \$155.11.
- President Rojas shared information he gathered which compares Board compensation with several other districts; he found the average compensation was approximately \$156.00.

After further discussion on the appropriateness of the increase, no action was taken to forgo the 5% compensation increase.

Engineering & Compliance Manager's Report:

- Mr. Frausto summarized his report that was provided in the agenda packet.

After further discussion, motion by President Rojas, seconded by Director Hastings, to receive and file the Engineering and Compliance Manager's Report as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

General Manager's Report:

- Mr. Galindo reported on a few legislative items that may have impact on the District.
- Mr. Galindo also reported that recently three employees received their annual performance evaluations and merit increases. He added that the Customer Support and Accounting Clerk II received a 3.5% merit increase effective February 1, 2018; the Lead Water System Operator for distribution received a 3.5% merit increase effective March 1, 2018 and the Water System Maintenance Worker received a 2.5% merit increase effective March 1, 2018.

Information Items:

A. Upcoming Events.

- Mr. Galindo provided an update on the upcoming events in 2018. He confirmed with the Directors their plans to attend each of the next few events.

B. Correspondence to the Board of Directors.

- Included in the Board Meeting Agenda Packet.

Attorney's Comments:

Mr. Trinh had no comments.

Board Member's Comments:

A. Report on events attended.

- President Rojas reported that he attended 1 event; SCWUA March 22nd.
- Vice President Escalera reported that he attended 1 event; SCWUA March 22nd.
- Director Aguirre reported that he attended 1 event; SCWUA March 22nd.

B. Other comments.

- Vice President Escalera asked to close the meeting in honor of Beth Richards a long time family friend.

Future Agenda Items:

No future items.

Adjournment:

There is no further business or comment. The meeting was adjourned at 6:31 p.m. in memory of Beth Richards.

William R. Rojas, President

Greg B. Galindo, Secretary